

## OCTOBER 2008 PROGRESS REPORT

### OSER's 2007-2009 Classification Survey Program

Interviews with employees whose positions are affected by the surveys are in the beginning phase. Updates are posted on the OSER web-site on a bi-monthly basis in a continuing effort to provide information to the affected employees.

The implementation of the surveys is dependent upon negotiation of pay range assignments for classifications that are represented by unions. Actual implementation date of the survey results is unknown at this time.

New specifications will be shared with agency representatives at the appropriate time in order to solicit feedback on the concepts under development. Questions about the status of any classification survey currently underway may be directed to the designated OSER Survey Manager. Bulletin OSER-0217-MRS provides more detail on the survey program and can be found on the OSER web site, Reference Center tab. If, after reading this bulletin, you have more questions as to whether your position or other positions in your agency may be affected by these classification surveys, please contact your agency's central human resources office for more specific information.

Animal Health Regulators (Pat Waterman, OSER Survey Manager)

This survey is being led by DATCP with oversight from OSER.

DATCP completed 5 audits in mid-October and will complete additional audits with field staff during the remainder of October 2008. In early November audits will be held with the two supervisory staff in this program area and an evaluation of the audit information will be done. Classification recommendations to the OSER Survey Manager are anticipated by early December 2008.

Archivists (Shari Nevel, OSER Survey Manager)

The majority of positions in this survey are located in the Wisconsin Historical Society. Other agencies affected by this survey include the Department of Veterans Affairs (DVA) and the UW. Interviews are underway and will run through the end of November.

Curators (Shari Nevel, OSER Survey Manager)

The majority of positions in this survey are located in the Wisconsin Historical Society. One other agency affected by this survey is the DVA. Interviews are underway and will run through the end of November.

Librarian (Shari Nevel, OSER Survey Manager)

The agencies affected by this survey include the Department of Children & Families, Department of Corrections (DOC), Department of Employee Trust Funds (ETF), Department of Health Services (DHS), Department of Justice, Department of Public Instruction, Department of Transportation, DVA, UW, and the Wisconsin Historical Society. Interviews are underway and will run through the end of November. Other classifications that are being looked at in this survey are Historical Collections Consultants, Librarian Supervisors, and Library Consultants.

Locksmith (Dean Paynter, OSER Survey Manager)

Locksmith audits will mostly be done the week of October 20 -24. Audits should be complete by the end of November. Locksmiths are located at various university campuses, DOC, DHS, DVA and DOA.

Trust Funds Assistant (Scott DuBenske, OSER Survey Manager)

This survey is being led by ETF with oversight from OSER.

All positions are located in ETF. Positions are being identified by ETF HR for audit.