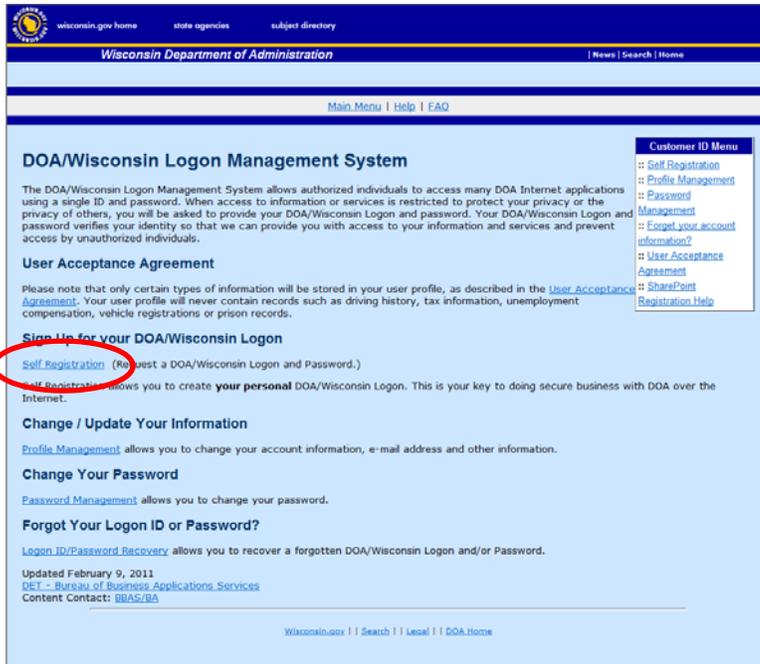


How to Register on DOA/Wisconsin.

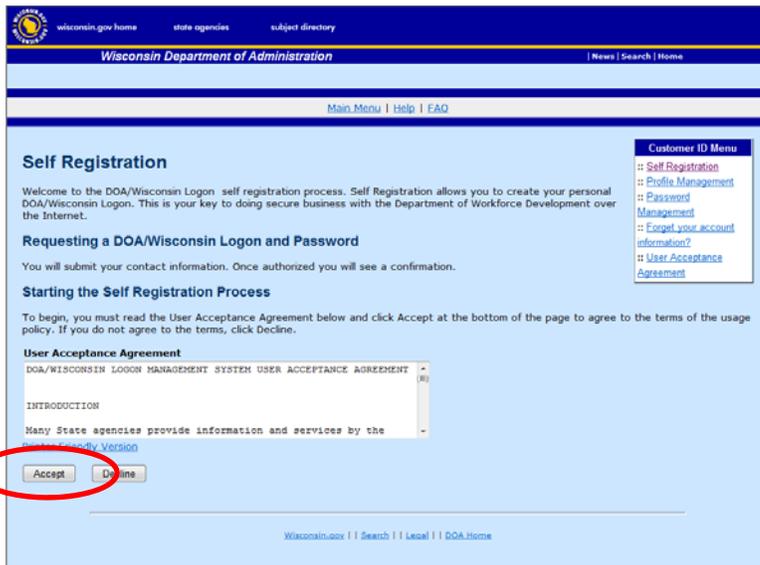
Follow these directions only if you are not on the IAM Enterprise network.

<https://register.wisconsin.gov>

From the Main Menu click on the link for [Self Registration].



Accept the User Acceptance Agreement.



Complete the required information on the form, including the system you would like to access – “Sharepoint” and click [Submit].



Account Creation

* Indicates Required Field

Profile Information

First Name *

Middle Initial

Last Name *

Suffix

E-Mail *

Phone Use this format 6085551234 ext.

Mailing Address

Street Address

City

State/Province

Zip Code -

Systems You Will Access

Use your mouse to highlight the system that you want to access.

Systems

- OJA Egrants (Office of Justice Assistance) ▲
- WEDSS (Office of Justice Assistance)** ▲
- WEDSS ▲
- PCA Portal ▼

Choose "Sharepoint" from the scrolling menu



Account Information

Your Logon ID must be between 5-20 characters and **CAN** be a combination of letters and numbers. Your Logon ID must not contain spaces or special characters.

Logon ID *

Your Password must be 7-20 characters long and **MUST** contain a combination of letters and either numbers or special characters (except the @ ? / signs). Passwords are case sensitive. Your Password cannot contain the Logon ID.

[Password Tips](#)

Password *

Re-enter Password *

Logon ID/Password Recovery

Enter a question and answer for use if you forget your DOA/Wisconsin Logon ID or Password. Your Secret Question and Secret Answer cannot contain your password.

[Secret Question and Answer Tips](#)

Secret Question *

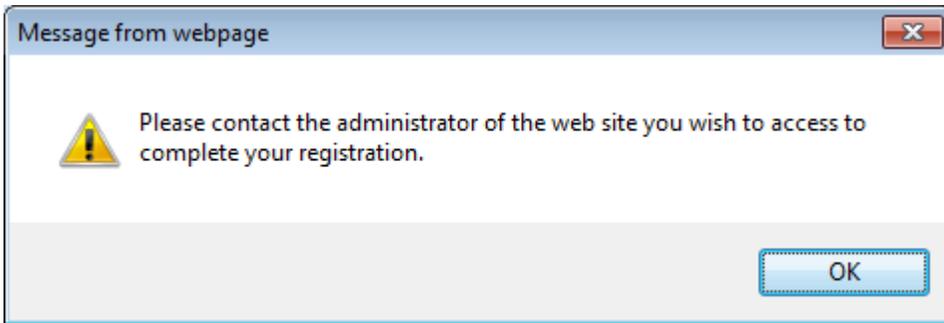
Secret Answer *

Verification

This step helps prevent automated registrations. If you cannot see the number below [click here](#).

44906 Please enter the number as it is shown in the box to the left. *

You will receive the following message, click [OK]:



There is also a “Help” feature on the site for setting up and managing an account.

Now you will need to request access to the OSER Roster.