

## AUGUST 2009 PROGRESS REPORT

### **OSER's 2007-2009 Classification Survey Program**

Updates are posted on the OSER web-site on a bi-monthly basis in a continuing effort to provide information to the affected employees.

The implementation of the surveys is dependent upon negotiation of pay range assignments for classifications that are represented by unions. Actual implementation date of the survey results is unknown at this time.

New specifications will be shared with agency representatives at the appropriate time in order to solicit feedback on the concepts under development. Questions about the status of any classification survey currently underway may be directed to the designated OSER Survey Manager. Bulletin OSER-0217-MRS provides more detail on the survey program and can be found on the OSER web site, Reference Center tab. If, after reading this bulletin, you have more questions as to whether your position or other positions in your agency may be affected by these classification surveys, please contact your agency's central human resources office for more specific information.

#### **Animal Health Regulators (Pat Waterman, OSER Survey Manager)**

This survey was led by DATCP with oversight from OSER.

The survey was implemented effective February 15, 2009 and announced in Bulletin OSER-0233-MRS/SC.

#### **Archivists (Shari Nevel, OSER Survey Manager)**

A final draft of the classification specifications were sent to the agencies and union.

#### **Curators (Shari Nevel, OSER Survey Manager)**

A final draft of the classification specifications were sent to the agencies and union.

#### **Librarian (Shari Nevel, OSER Survey Manager)**

A 4<sup>th</sup> draft of the classification specifications have been sent to the agencies for their input.

#### **Locksmith (Shari Nevel, OSER Survey Manager)**

Audits are complete and the results have been shared with the Division of Labor Relations and Compensation.

#### **Trust Funds Assistant (Scott DuBenske, OSER Survey Manager)**

Draft specification updates have been submitted to OSER for review. Recommendations for class level will be submitted to OSER after all position description updates are complete.