



Getting a Lean Start

- Executive Order #66
- Your Department's Vision for Lean
 - ✓ How does EO#66 translate to your Department?
 - ✓ What is your Department's business case for Lean?
 - ✓ What are we trying to improve/accomplish?
 - ✓ How will we know that we've made improvements?
- Executive Sponsor Charter
 - ✓ Template
 - ✓ Reflects the vision
 - ✓ Sets deliverables (phased)
 - ✓ Sets timelines
 - ✓ Sets accountability/project leadership
 - ✓ Communicated to all department staff
 - ✓ Serves as Lean Kickoff for your Department
- Executive Overview (Outside Contractor)
- Training (Outside Contractor)