



Section	15	FISCAL YEAR SUPPLEMENTS	Effective Date	9/10/2015
Sub-section	08	FY 2016: Payroll Accounting for Pay Period 20B and Subsequent Pay Periods	Revision Date	9/10/2015
SAM Ref	n/a			

BACKGROUND

This section describes how the payroll accounting for Pay Period 20B, and subsequent Pay Periods will be processed.

PROCEDURES

The decision has been made to process the payroll accounting transactions for Pay Period 20B within WiSMART vs. STAR. The initial STAR payroll transactions will be for Pay Period 21A, and will be loaded on approximately October 7th. This will give agencies one additional repetition to become more familiar with the payroll accounting validation process in STAR.

This change means that agencies must review and approve their PR transactions in WiSMART no later than the end of day on Friday, September 25th, so that any grant-related expenditures can still be processed and drawn through the Federal Cash Management System during September. The SCO will review PR transactions to ensure that they have been approved. PR transactions that are not approved by this time could result in undrawn Federal funds, and additional corrections within STAR.

The Federal Tax payment for Pay Period 20B will also be loaded into WiSMART. Agencies will need to approve those MW’s no later than Tuesday, September 29th.