



**STATE CONTROLLER’S OFFICE – BULLETIN 11-09-2015**

Wisconsin Department of Administration – Division of Executive Budget and Finance

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**November 11<sup>th</sup> STAR Payment Settlement Dates**

The banks are closed on November 11<sup>th</sup> for Veterans Day. As a result, there will be some minor changes to the check date and ACH date for the STAR AP vouchers. Some additional things to note:

- The STAR system will be available and there will be STAR processing (including running pay cycle) on Wednesday, November 11<sup>th</sup>.
- Any AP vouchers (posted before November 10<sup>th</sup> at 6:30 am) with a scheduled due date of November 11<sup>th</sup> will be generated in tomorrow’s pay cycle with a check date of November 10<sup>th</sup>.
- Any AP vouchers (posted November 10<sup>th</sup> after 6:30 am) with a scheduled due date of November 11<sup>th</sup> will be generated in the pay cycle on November 11<sup>th</sup> with a check date of November 12<sup>th</sup>.
- Any AP ACH vouchers with a scheduled due date of November 11<sup>th</sup> will be processed in tomorrow’s pay cycle with a settlement date of November 12<sup>th</sup>.
- We will **not** be running an on-demand pay cycle on November 11<sup>th</sup>.
- Any payments generated through the specialized disbursement process cannot be dated on November 11<sup>th</sup>.

Below is the schedule of the check date and ACH date for STAR AP vouchers with a scheduled due date beginning November 9<sup>th</sup>:

<b><u>Scheduled Due Date</u></b>	<b><u>Check Date</u></b>	<b><u>ACH Date</u></b>
11/09/2015	11/09/2015	11/09/2015
11/10/2015	11/10/2015	11/10/2015
11/11/2015 (voucher posted before 11/10/2015 at 6:30)	11/10/2015	11/12/2015
11/11/2015 (voucher posted after 11/10/2015 at 6:30 am)	11/12/2015	11/13/2015
11/12/2015	11/12/2015	11/12/2015***
11/13/2015	11/13/2015	11/13/2015

\*\*\*Please note only ACH vouchers posted before 11/10/2015 at 6:30 am will have a settlement date of 11/12/2015.