



Wisconsin State Capitol Police

State Capitol – Room B2 North

Madison, WI 53702

Phone: (608) 266-7840

Fax: (608) 267-9343

Email: StateCapitolPolice@wisconsin.gov

State Capitol Advance Notification

Contact or Name		Date Submitted		
Address <i>(optional)</i>		City	State	Zip Code
Telephone or Email				
Organization <i>(optional)</i>		Location of Event		
Date(s) of Event	Start Time	End Time	Size Estimate	
General Description <i>(sufficient for Capitol Police to recognize the event when it arrives)</i>				

Advance notifications:

- Can be submitted to use space in the Capitol for groups of 12 or more
- Can be submitted 2 to 10 business days in advance
- Can be submitted to use space for up to 5 cumulative days
- Permitted events and DOA-led tours will receive priority over an Advanced Notice event. If a permitted event or DOA-led tour is scheduled, the State Capitol Police will notify the contact(s) above as early as possible.
- If any equipment will be used, you must use the permit application.

This Advance Notification information can be mailed, emailed or faxed to the State Capitol Police. If you prefer, you may also provide Advance Notification information by calling (608) 266-7840 or in person at the Wisconsin State Capitol Police Department.